



Dear Parent /Guardian,

### **Year 10 Parent Consultation - Booking Appointments for Online Consultations**

I would like to invite you to attend our Online Parents' Consultation Event on Wednesday 18th February from 3 pm – 5 pm.

The School continues to use the online appointment booking system that allows you to choose up to 8 teachers you want to see and pick your appointment times. After which, you will receive an email confirming your appointments.

Appointments can be made from 9.00 am on Thursday 5th February and will close at 5.00 pm on Tuesday 17th February.

Please visit <https://glenlola.schoolcloud.co.uk> to book your appointments and login with the following information:

#### **Your details**

**Your email (this must be the same as the one on the school system)**

**Your child's preferred name and date of birth**

A short guide on how to make appointments can be found at:

<https://glenlolacollegiate.net/wp-content/uploads/2024/02/Parents-Guide-for-School-Cloud.pdf>

You can also watch the following video to guide you through the process:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Currently the system has been set up to allow the first contact from SIMS to sign into the website, book the appointments and then invite anyone else who needs to be present. If both parties are in the same location, then they can both appear on the same device. If you have recently updated your email address and it is not the same as the one on the school SIMS system or, if the system is not allowing you access, then please call the School Office to enable us to resolve any issues.

Yours sincerely,

Stephen Robinson

### **Educating Girls in Bangor for over 125 Years**

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