



18 April 2024

Dear Year 12 Parent/Guardian

As ever, our pupils have impressed me with their dedication in getting to this point of approaching the end of their GCSE courses. Time moves on and I want to inform you that the last Year 12 timetabled school day will be on Thursday 2 May which will be a half day finishing at noon. Pupils have received detailed regulations regarding the examinations via email and their Year 12 Google Classroom. I should like to draw your attention to the following important points:

Study leave arrangements – Year 12 pupils are not required to attend School when they do not have an examination and may leave School between a morning and afternoon exam. The arrangement for study leave is a privilege which may be withdrawn by the Section Head. The Yr13 Study Room will be available for private study.

Check the dates and times of exams very carefully and keep on checking during the period of the exams. Arrive 15 minutes before the session begins. Morning sessions start at 9.15 am, afternoon sessions begin at 1.30 pm.

If ill on the morning of an exam, please contact the School as soon as possible. A Medical Certificate will be required. **Please inform me if anything arises, or has arisen, which may require a special consideration application to be made on behalf of your child.**

Results will be available for collection from School on Thursday 22 August between 9.00 am and 10.30 am in the library. Complete and return the form about future plans which is included with the results. It is great to see so many of our pupils return to Senior School in Glenlola Collegiate.

Along with the good attendance requirement, pupils must gain 12 or more GCSE points including at least a grade C in English Language and Mathematics. The scoring system is that a grade A* = 4 points, A = 3, B = 2, C* = 1.5 and C = 1 point. If your daughter is doing any English Board specifications their grading systems has a number scale of 9 to 1, with 9 being the best. The points equivalent for these is 9 = 4 points, 8 = 3.5, 7 = 3, 6 = 2, 5 = 1.5, and 4 = 1 point. A good general School record is also a requirement. The full criteria for entry into Senior School can be found on the School's website. Any proposed changes to AS Level choices can be discussed with Staff on **Friday 23 August 9.00 am – 12 noon** in the Library.

Please note also that although Thursday 2 May marks an end to the full timetable for Year 12 pupils, it is possible that some of your daughter's teachers will continue to use the timetabled periods for their subject in order to finalise preparations for examinations and deliver revision classes. If this happens for any of your daughter's subjects, they should view them as normal lessons, and will be expected to attend.

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Pupils coming into School whether for examinations, to attend revision sessions or if they are coming in to speak to a member of staff, should ensure they wear full school uniform. Normal uniform rules apply throughout the examination period.

May I take the opportunity to thank you for the support you have given to your daughter, and the School, over the last five years. I wish her every success in the forthcoming examinations. Please contact me if you have any queries or concerns.

Yours sincerely

Richard Spence
Head of Middle School

Glenlola Collegiate
Quick guide to preparing for exams

Find a quiet and tidy space to work

Put the mobile phone in another room

Reduce distractions to improve focus and retention of information

Develop a revision schedule or timetable

Start with the hardest subjects / topics

Work for 25 mins at a time

Keep a revision log of what has been learned. Colour code the bits that are most difficult and go back over these

Pupils have been taught lots of strategies for revision under 3 main themes

See LTC3 booklet!

Retrieval (recall)

*Self-quiz
Brain dump
Flash cards*

Spacing (returning to topics)

Revisiting topics helps them stick

Interleaving

Vary between topics to make connections