



11 November 2020

Dear Parent/Guardian

It is my duty to inform you that another member of our school community in **Year 12** has tested positive for Covid-19 as notified to us today, **Wednesday 11 November**.

We have acted in accordance with guidance, consulting with both the Public Health Agency and Education Authority. As a result, those pupils identified as being in close contact with the affected pupil have already been sent home and will receive a separate ‘**close contact**’ email/letter. All other pupils should attend School as normal.

When a new Covid case is notified to us we liaise immediately with the Public Health Agency and the Education Authority, who carry out an appropriate assessment and cleaning exercise.

I wish to reassure you that every reasonable precaution has been taken in line with Department of Education guidance. Ensuring the safety of all pupils and staff is my absolute priority. Parents with any questions are welcome to contact the School via the info@ email account.

Thank you for your on-going support during these challenging times.

Yours sincerely

W E Thompson
Headmaster



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