



14 September 2020

Dear Parent/Guardian

Your daughter has been sent an invitation to her School email address to join the new SIMS Student App.

SIMS Student App will allow pupils to monitor their progress in school more closely than ever before. They will have immediate access to their Attendance Records and Grade Reports, Timetable, Conduct and Achievement Points and their School Diary.

SIMS Student allows pupils to access their information from a smartphone, tablet or PC – anytime, anywhere.

Pupil Instructions

Step 1

Go to your School email

Find the SIMS Invitation email sent out today

Click Accept Invitation on the email

Step 2

Click SIGN IN WITH GOOGLE

Students to use School email address & School Password (IMPORTANT)

It will then ask you to register – all details filled in – click register

Then it will ask for your DOB – they MUST input it in this format: DD/MM/YYYY

Then Click Next/Register.

Step 3

Go onto the SIMs Student App on device

Click SIGN IN WITH GOOGLE

Enter your school email address or/and your School username (e.g.14usoapj) & school password again – this should get you in.

Download the app

- The SIMS Student app can be downloaded for free from the Apple Store or the Play Store
- *NOTE: Before you can use the app, you will need to be invited to register for SIMS Student by your school.*
- Open the Play Store or Apple Store on your device.
- Using the Search facility, enter SIMS Student.
- Select SIMS Student by Capita Plc from the search results.
- Tap READ MORE for more information or INSTALL to download the app.
- Once the app has downloaded successfully, tap Open to register and start using the app.
- *NOTE: Once downloaded, the SIMS Student app is available as a shortcut on your device.*

Please note that your activation email is unique to you and should not be used by anyone else. Your activation email will expire after 14 days if it is not used.

We hope you will enjoy using the new Sims Student app.

Mrs V Donnan
E-Co-ordinator
Glenlola Collegiate School