



3 September 2020

Dear Parent/Guardian

As you know, in response to the most recent guidance from the Department of Education, pupils are required to wear face masks in designated communal areas of the School. If, for medical or other exceptional reasons, your daughter wishes to seek exemption, please follow the procedure outlined below:

- Any pupil wishing to be exempted must provide medical or other evidence to support their request (eg a clearly worded letter from a GP, Psychologist etc) – this information should be left at Reception marked for the attention of Mrs Law
- The request will be considered in light of the supporting evidence provided and a decision will be made. The pupil will be informed of the decision and, where the request is granted, a record will be made of the exemption

Thank you for your ongoing support.

Mr W E Thompson
Headmaster



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