



1 June 2020

Dear Parent/Guardian

I hope that this message finds you safe and well.

As we enter the final month of the 19/20 school year I want to thank you for the support that you have provided to your daughters and to the School and for the many kind messages of appreciation that we have received over the past ten weeks.

It is now becoming clear that the disruption to education which we are currently experiencing will continue to some degree next term and it is therefore important that the School begins to prepare appropriately. It is likely that a significant amount of teaching and learning will still need to take place remotely and the solid foundations that the School has put in place in this area will stand us in good stead for the challenges ahead.

Therefore, I have asked teachers to devote a portion of their time during the month of June in order to:

- Review Schemes of Work for next year, amending the planned order of delivery of topics for each year group where necessary.
- Produce sufficient materials to enable remote teaching/learning/assessment to take place in Term 1 of the 20/21 school year.

In order to create time for them to do this, **beginning this Friday (5th June)**, teachers will not engage directly with their pupils on the days specified below:

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Year group with which teachers will not be engaging directly</b>	Year 8	Year 9	Year 10	Year 11	Years 12 & 13

Teachers will set work for all classes as before, but on the days specified they will devote the time that this arrangement frees up to preparing materials for next term.

We cannot be sure what school life will look like in August and September as we await guidance from the Department of Education. However, by preparing materials now we will help to make the return (whatever form that takes) more manageable for everyone.

Thank you for your cooperation in this matter.

WE Thompson  
Headmaster