## **Glenlola Collegiate School**

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04/06/2020

## History and German Trip to Berlin: 22nd to 25th October 2020

Dear Parent/Guardian,

I am writing to update you with regards to the Berlin trip planned for October 2020.

When last I wrote to you, we had hoped that the planned trip to Berlin in October would be able to go ahead. However, after much discussion, it is our view that the trip will no longer be possible.

Therefore, we have no choice but to cancel the trip. Considering the uncertainty surrounding the new school year and further disruption in schools during the Autumn term, we feel that this is our only possible course of action.

I have been in regular contact with the travel company to see if we can recover any of the initial monies paid per pupil to the company. ABTA have confirmed that tour operators should not be asked to provide full refunds to school trips which are no longer running due to the COVID-19 pandemic. Unfortunately, the travel company have confirmed that costs linked to flights will be non-refundable. School will now work to ensure that any money paid over and above this £198 cost is returned to you, but we would ask for your patience as we do so.

I know that the pupils will be bitterly disappointed by this turn of events. I would like to take this opportunity to assure you that we have done everything possible to try and find the best resolution to the issue, while putting the health and wellbeing of our pupils and staff first.

If you require any further information, please do not hesitate to contact the School, and we will endeavour to get back to you as soon as possible.

Kind regards,

**Mrs J McMillan** Head of History and Politics



