



7 February 2020

Dear Parent/Guardian

Head of Year Changes

I am writing to update you about a change of Year Head in Years 9 and 12.

Following the return to School after the half term break I am pleased to advise that Mrs Donnan moves from Year 9 to Year 12 and Mrs Glasgow has been appointed to Year 9.

Form teachers still remain the first point of contact should you wish to contact the School regarding your child. Dr Finch will stand in as interim Form Teacher for 8E as Mrs Glasgow's replacement in the short term.

Both Mrs Donnan and Mrs Glasgow bring a wealth of experience to their new respective year groups and we wish them both well in their new roles.

Yours sincerely

A handwritten signature in black ink, appearing to read 'W E Thompson'.

W E Thompson
Headmaster