



25 June 2019

Dear Parent

As I am sure you are aware, we are approaching a very important transition point in your daughter's academic career and life beyond school. Therefore, it is vital that your daughter is considering her future options and that she is researching the choices available upon leaving school.

In Careers lessons, your daughter has already begun to consider her preferences, her strengths and the necessary steps to be taken in order to access various routes upon leaving school. She has also had the opportunity to familiarise herself with key sources of career information, to participate in relevant work experience and learn about current labour market information. However, at this stage, it is important that she also begins to form some clarity in narrowing down her options and making informed decisions for her future.

Over the summer we have asked your daughter to consider her career ideas and future plans and to carry out extensive research to allow her to complete her Personal Career Plan booklet (this was given to your daughter in Careers lessons earlier in the year). This document offers her a framework within which to organise her career ideas and plans for Further or Higher Education, or employment.

We also encourage your daughter to participate in any further activities or experiences over the summer which will be of benefit to her career plans and applications next year.

I refer you to the Parents Section of the UCAS website [www.ucas.com/parents](http://www.ucas.com/parents) for further information on university applications and to the UCAS course search tool for information on UK university courses. Here you will find a Parent Guide and parent videos covering the key stages of the application process and useful tips for parents. Parents and guardians can also sign up for the UCAS Parent Newsletter for regular updates at the following link: [www.ucas.com/parents-signup](http://www.ucas.com/parents-signup).

Irish university courses can be found on the CAO website [www.cao.ie](http://www.cao.ie). The careers section on the school website also lists many relevant careers websites which may be of help.

On return to school in September your daughter's form teacher, along with Careers staff, will be using her Personal Career Plan document as a basis for discussion of her career plans and to identify the next steps required.

We wish your daughter every success in her AS Level examination results and look forward to supporting her in the steps she takes to follow her chosen career path beyond school.

Yours faithfully

Mrs A McKinley  
Head of Careers