

2 April 2019

Dear Parent/Guardian

Please find attached a letter from the Careers Service regarding a pilot scheme for completing the 'Application for Careers guidance' online.

We as a School have agreed to participate in this pilot scheme and kindly ask that Year 11 pupils complete the form as fully and accurately as they can. This form can be accessed using the link in the attached letter. The deadline for completion is Friday 12<sup>th</sup> April.

The data is all held securely and can only be accessed by DFE Careers Advisors. Pupils will receive an email confirmation when they have submitted the form online, as well as a copy of their responses.

Kind regards, GCS Careers Department