

Glenlola Collegiate School

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Headmaster: W E Thompson BSc MSc MEd PGCE PQH(NI)



11 June 2018

Dear Parent/Guardian

Nomination of Parent/Guardian Representatives to the Board of Governors for the Term of Office 2018 -2022

I am writing to advise you about a forthcoming meeting for nomination of parent/guardian representatives to the Board of Governors.

All parents are invited to attend this meeting which will take place on **Wednesday 20 June** in the School Library at 5.00pm.

The purpose of the meeting is to elect parent/guardian representatives to the Board of Governors. All parents are welcome to request an Information Pack from the School Office which gives details of the process involved. Timings for the process are:

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| 1. Initial notification to parents by email | 11 June |
| 2. Information Packs available from School Office | 12 June |
| 3. Return of nomination forms | 19 June |
| 4. Meeting to elect parent/guardian representatives | 20 June |

All relevant details regarding the nomination are explained in the Information Pack.

I would encourage all parents/guardians to play an active and important part in School life and look forward to welcoming you at the meeting on 20 June.

If you wish to discuss this opportunity further, please get in touch.

Yours sincerely

A handwritten signature in blue ink that reads 'W E Thompson'.

W E Thompson
Headmaster