

Parent App Instructions

1. How do I register?

The email address you entered on the School forms was just so that we could send you a link to setup the app. It has nothing further to do with the registration process.

If you **do not** have any of the Third Party Accounts below;

Complete the following steps.

1. You will receive a registration email from noreply@sims.co.uk containing a unique invitation code. You will need this code to set up your SIMS Parent app account. If you have not received a registration email in the next few weeks, please check your SPAM folder before contacting your school.

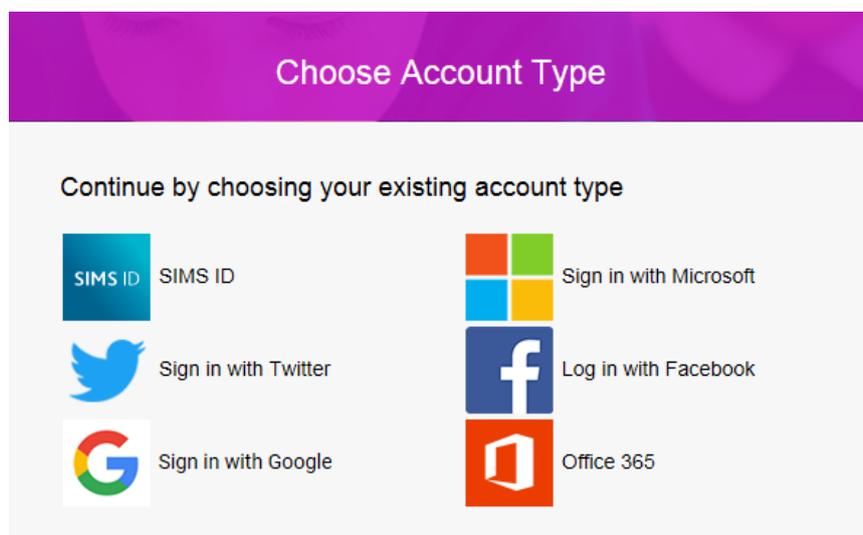
IMPORTANT NOTE: To register for Parent App, you will need one of the following accounts: Microsoft (including Office 365), Google, Facebook, Twitter or SIMS ID.

2. Follow the link in the email to be directed to the **Sign in** page.

3. Users should register with a Microsoft (including Office 365), Google, Facebook or Twitter account. Click the icon for the relevant Third Party account and you will be directed to sign in using your existing details. If you do not have a Microsoft, Office 365 or Google account simply choose one and register your details to create a new account.

4. Once registration has been completed successfully, you can access your children at this school.

Third party Accounts



2. How do I sign in?

If you have **already** registered with one of the Third Party Accounts;

Complete the following steps.

- 1.** You will receive a registration email from noreply@sims.co.uk containing a unique invitation code. You will need this code to set up your SIMS Parent app account. If you have not received a registration email in the next few weeks, please check your SPAM folder before contacting your school.
- 2.** Click the icon for the relevant Third Party account that you are registered with. Microsoft, Yahoo and Hotmail users should click the Microsoft icon. Gmail and Googlemail users should click the Google icon etc. Facebook and Twitter users can simply enter their email and password after selecting the appropriate icon.
A new window will open.
- 3.** Enter your sign in details.

Why can't I register?

- 1.** Check that you are not already logged into a Microsoft or Google account when you try to register. If you are already logged in, log out of any accounts and try again.
- 2.** If you have forgotten your password, please contact your Third Party account provider (e.g. Google, Microsoft, etc.) and request a new password.
- 3.** If you do not have a SIMS ID account, you should register with a Microsoft (including Office 365), Google, Facebook or Twitter account. Click the icon for the relevant Third Party account and you will be directed to sign in using your existing details.