

## PRIVACY NOTICE

The Skills Funding Agency (SFA) provides the Learner Registration Service (LRS) to allocate Unique Learner Numbers (ULNs) which enables the learner to access their Personal Learning Record (PLR). The Learner can access their PLR from age 16. The LRS will offer the learner the facility to access participation and achievement data via their PLR, a secure online record of achievement and to share this with other organisations and individuals where permission is granted.

The LRS will allow those organisations listed on section 537A of the Education Act ([www.learningrecordsservice.org.uk](http://www.learningrecordsservice.org.uk)) to use the ULN as a key to sharing participation and achievement data in a consistent and approved manner, promoting good information management practice.

All organisations that will have access to the information the learner provides are registered under the Data Protection Act 1998. At no time will this personal information be passed to an organisation for marketing or sales purposes.

A list of the organisations that may access the information the learner provides now or in the future **where there is a direct connection between the learner and their organisation** is included overleaf.

**If you are content for your child's Personal Learner Record to be shared with the organisations listed in Section 537A of the Education Act, no further action is required.**

Individuals can opt out of sharing participation and achievement data with those organisations listed in Section 537A of the Education Act by completing this tick box. Opting out will result in information on your child's achievement not being as readily available to support their learning progression.

**If you are not content for your child's Personal Learner Record to be shared with the organisations listed in Section 537A of the Education Act you should indicate by ticking the "opt-out" box.**

Name of Learner: \_\_\_\_\_

Signed: \_\_\_\_\_

(Parent/Guardian – if under 16)  
(Learner – if over 16)

Date: \_\_\_\_\_

## **List of Organisations that access the PLR**

### **1. Learning Providers**

- Schools
- Further Education Institutions / Colleges
- Local Authorities
- Training providers (inc private, third sector/voluntary & employers)
- Higher Education Institutions
- Prisons /Offender Learning Institutions
- Armed Forces (Army, Navy, Air Force)  
in the UK inc. Isle of Man, Jersey and Guernsey

### **2. Awarding Organisations**

### **3. FISSS - The Federation for Industry Sector Skills and Standards**

### **4. Careers Organisations**

- National Careers Service/Next Step
- The Northern Ireland Careers Service
- Careers Wales
- Careers Scotland
- Local Authorities/Connexions
- School contracted Services

### **5. UCAS – University and Colleges Admissions Service**

### **6. Student Loans Company**

### **7. Government Departments, Devolved Administrations & NDPBs/Agencies**

- Department of Education Northern Ireland
- Department for Employment and Learning Northern Ireland
- DfE England, YPLA/Education Funding Agency
- BIS, Skills Funding Agency/Apprenticeship Service, HEfCE-HESA
- DfES Wales
- Scottish Government
- Education and Training Inspectorate NI/OfSTED
- DWP and Job Centre Plus